

# 2022 MIDWINTER CONFERENCE

JANUARY 13-16, 2022

HO-CHUNK HOTEL & CONVENTION CENTER  
S3214 HIGHWAY BD ~ BARABOO, WI 53913

## HOUSING FORM

**Please Remember:** Send only one 'Housing Form' per room however, ALL ATTENDEES to The American Legion, Department of Wisconsin Midwinter Conference must attach a 'Registration Form' with the housing request. Housing requests sent without 'Registration Forms' will be returned. If your Post will be paying your registration please note that on the housing form. The overall housing block is being held until all rooms are full or December 20, 2021, whichever comes first.

*Please Type or Print (All the fields listed below are required)*

Name \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_ City/St \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_

*(Any rooms not cancelled 48 hours prior to arrival will be charged a \$75.00 no show fee)*

**Please check accommodations requested:**

1 King                      \$114.00 + 11% tax per room + \$5.00/room/night tribal tax

2 Queen                      \$114.00 + 11% tax per room + \$5.00/room/night tribal tax

**Price is for Single occupancy, the rate is \$119.00 for double occupancy**

*Check in is at 4:00 p.m. and check out is at 11:00 a.m. ~ If you need an additional suite, please duplicate this form and indicate that you need a suite. These are at a 1<sup>st</sup> come, 1<sup>st</sup> serve basis and are \$250 per night plus tax and tribal tax.*

Roommates Name \_\_\_\_\_ Phone \_\_\_\_\_

Roommates Name \_\_\_\_\_ Phone \_\_\_\_\_

**NOTE:** The Hotel is not requiring a credit card prior to arrival, but will request one at check in. When housing forms are received at Department Headquarters, they will be forwarded to the hotel in batches, a confirmation number will be issued and Headquarters will forward the confirmation number to the email listed on this housing form. Please retain a copy of this form for your records. Please **DO NOT** send checks with your housing form. **HOUSING REQUESTS ARE FIRST COME, FIRST SERVE!!!!**

**Send Completed form, with registration to:**  
The American Legion, Department of Wisconsin  
Attn: Midwinter  
P.O. Box 388  
Portage, WI 53901  
or email to [angela@wilegion.org](mailto:angela@wilegion.org)